

Facility Usage Fee Schedule page 2 of 3

Des Moines Independent Community School District
Department of Community Education

Adopted March 7, 2017

For Accurate Cost Estimate and *Availability*

Contact Community Education (515) 242-8521

Fee Schedule 2017-2018

Facility:	Group A Non-Profit	Group B For Profit
Auditorium, Elementary School*	\$32.00/hr.	\$136/hr.
Auditorium, Middle School*	\$37.00/hr.	\$136/hr.
Auditorium, High School*	\$42.00/hr.	\$158.00/hr.
Baseball Field	\$52.00/hr.	\$158.00/hr.
Cafeteria with Kitchen/Concession Stand*	\$42.00/hr. +F.S. Supervisor	\$157.00/hr. +F.S. Supervisor
Cafeteria w/o kitchen	\$32.00/hr.	\$110.00/hr.
Camping Programs*	\$260.00/wk.	\$260.00/wk.
Class Room	\$16.00/hr.	\$32.00/hr.
Computer Lab*	\$37.00/hr.	\$63.00/hr.
Gym, Elementary School	Youth \$16.00/hr. Adult \$32.00/hr.	\$52.00/hr.
Gym, Middle School	Youth \$21.00/hr. Adult \$37.00/hr.	\$52.00/hr.
Gym, High School*	Youth \$21.00/hr. Adult \$62.00/hr.	\$79.00/hr. 3 hr. min.
Hallway	\$21.00/hr.	\$21.00/hr.
Library/Media Center	\$26.00/hr.	\$63.00/hr.
Multi-purpose Room	\$21.00/hr.	\$63.00/hr.
Pool**	\$42.00/hr.	\$84.00/hr.
Stadium Scoreboard	\$26.00/hr.	\$51.00/hr.
Stadium	\$110.00/hr. 3 hr. min.	\$525/hr. 3 hr. min.
Tennis Court	\$11.00/hr.	\$16.00/hr.
Track/Field	\$78.00/flat	\$370.00/flat

*\$150.00 Deposit Required
**Certified Life Guard Required

REQUIRED	
Signed Group Representative Responsibility Agreement/Contract/Hold Harmless Agreement	

Certificate of Liability Insurance; Commercial General Liability Insurance. \$1,000,000 Combined Single Limit for each occurrence with \$2,000,000 aggregate covering all premises and operations by any independent contractor as well as contractual liability that would apply to the Hold Harmless Agreement. Refer to **Procedures Code 750, Section III**

Additional Fees

Event Manager if 30+in attendance (at the discretion of the building administrator)	\$32.00/hr. 2 hr. min.
Cancel/Change	20% of rental cost
Custodian	\$32.00/hr.
Food Service Supervisor	\$27.00/hr.
Police/Security	Actual Cost
Sound/Light Person	\$16.00/hr.
PA/Microphone	\$50.00 flat fee
Rain Date Reservations Initial Charge	\$40.00

20% Administrative Charge will be added to all Facility Rental Fees

Additional Charge required for all WEEKEND custodial coverage

Auditorium Capacity

Central	1000	East	525
Hoover	800	Lincoln	550
North	2520	Roosevelt	1200

Call 242-8521 For Middle School Auditorium Information

Sunday Rate (non-profit)

\$210.00 flat fee/up to 4 rooms (plus custodial charges)

School District and District Related Organizations:

See District Policies & Procedures (code 750)

<http://www.dmschools.org/board/administrative-policies-and-procedures/series-700/>

~Please Note: All school events MUST be reserved to prevent scheduling conflicts~